



Clermont SWCD
P.O. Box 549
1000 Locust Street
Owensville, OH 45160

Request for Qualifications

DESIGN-BUILD SERVICES FOR THE LOWER EAST FORK STREAM RESTORATION PROJECT

The Clermont Soil and Water Conservation District (SWCD) is issuing a Request for Qualifications (RFQ) for Design-Build (D-B) Services to implement a stream restoration and stabilization project. Services include ecological assessments, engineering, permitting, construction, oversight, coordination with the Criteria Engineer and other associated technical tasks. The project description and conceptual design are included as attachments. Interested D-B teams should note that restoration options #1 and #2 (shown on pages 1 and 2 of the conceptual design) are under consideration. Funding for this project is provided through the Ohio Environmental Protection Agency's (EPA) Water Resource Restoration Sponsor Program (WRRSP). Interested parties should review the project summary and submit the following information.

All Qualification Statements must include:

- Statement of Interest;
- Interested firms must be compliant with requirements outlined in the Ohio Revised Code and Ohio Administrative Code for Design-Build (D-B) services;
 - Individuals providing professional engineering and surveying services must be licensed and registered in Ohio (ORC 4733.16);
 - Firms must provide evidence to the public authority of their capability to provide surety bonds in accordance with OAC 153:1-4-02. Firms shall provide separate performance and payment bonds; the penal sum of each bond shall equal one hundred percent of the contract sum;
 - Applicant shall submit certification of compliance with affirmative action programs and/or history of performance meeting goals of any diversity and inclusion programs (ORC 9.47);
 - Minority Business Enterprise (MBE)/Women Business Enterprise (WBE)/Disadvantaged Business or Small Business Enterprise (DBE/SBE)/Edge Certified and Veteran Owned Business (VBE) status;



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- Applicant must submit information detailing competence to perform the required design-build services as indicated by the technical training, education and experience of personnel and key consultants who would be assigned to the project;
 - Identify project team members and roles, including experience with similar projects on large rivers;
 - Applicant should be familiar with the following ecological assessments: Habitat assessments (Qualitative Habitat Evaluation Index – QHEI), Fish and Macroinvertebrate assessments (Index of Biotic Integrity – IBI; Invertebrate Community Index – ICI; Headwater Macroinvertebrate Field Evaluation Index – HMFIEI; wetland delineation and assessment using the Ohio Rapid Assessment Method for Wetlands – ORAM);
 - Applicant should have expertise in fluvial geomorphology, including experience with field assessments and computer modeling to determine existing conditions and select appropriate restoration and stabilization practices;
 - Applicant should have experience with design-build projects, including site inventories, planning, design, engineering, permitting, construction, oversight and stakeholder participation;
 - Applicant may include a proposed schedule to complete professional services;
- Applicant must provide information related to past performance of the firm as reflected by the evaluation of previous clients with respect to cost control, quality of work, dispute resolution, administration of subcontractors and meeting deadlines;
 - Applicant must submit three Letters of Reference that shall be no older than five years from time of RFQ submittal.
- Applicant may include additional information that may be relevant to demonstrate qualifications and expertise.

In addition, the consultant is required to submit valid copies of your Workers Compensation Certificate and Certificates of Insurance. Failure to do so may consider your Qualifications incomplete.



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The qualifications statement must not exceed three pages excluding resumes, Letters of References, Certifications of Insurance, and Workers' Compensation Certificates.

Questions pertaining to this RFQ must be submitted in writing to Clermont SWCD. Clermont SWCD will make all questions and responses available to all interested firms on the project website:

- <https://www.clermontswcd.org/lower-east-fork-restoration-project/>

Proposals may be submitted electronically or hard copies sent to the Clermont SWCD, P.O. Box 549 1000 Locust Street, Owensville, OH 45160, no later than **4:30 p.m. on Friday, June 14th, 2024**. This RFQ does not commit Clermont SWCD to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services or supplies. The Clermont SWCD Board reserves the right to accept or reject any or all RFQs received as a result of this request, or to cancel in part or in its entirety this RFQ, if in the best interest of Clermont SWCD to do so.

Selection of Firm/Consultants

The Clermont SWCD Board of Supervisors will review and evaluate the SOQs along with the project Technical Advisory Committee and Criteria Engineer. The board will prepare a short list of the best-qualified firms/consultants (minimum of three). This list of firms/consultants will be asked to provide a cost estimate and detailed project schedule along with additional information if needed. Interviews may also be conducted.

Evaluation Criteria and Points

- Professional staff qualifications as indicated by the technical training, education, and experience of the firm's personnel who would be assigned to perform services: 10 points (Weighted 25%)
- Competence to perform project services as indicated by past projects described in the RFQ, particularly projects completed on large river systems: 10 points (Weighted 25%)



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- Past performance as reflected by evaluations of previous clients with respect to quality of work, cost control and deadlines met: 10 points (Weighted 20%)
- Capacity to complete the work in the required time as indicated by workload and availability of qualified personnel, equipment and facilities: 10 points (Weighted 20%)
- Any factors or information that demonstrate relevant experience, knowledge and technical capacity to perform the work: 10 points (Weighted 10%)

Total Points:

Proprietary Notice

All material and information submitted in response to the Request for Qualification for Services shall become the property of Clermont SWCD.

Public Disclosure

All material submitted to Clermont SWCD will be treated as public information with no expectations of confidentiality.

Cost of RFQ Submittal

Clermont SWCD is not liable for any cost incurred by any respondents in preparation or presentation of any qualifications.

Questions pertaining to this RFQ must be submitted in writing or via email to: Mr. John McManus: jmcmanus@clermontcountyohio.gov. All questions and answers are public information.

Electronic submissions in response to this RFQ must be addressed and sent to: Mr. John McManus: jmcmanus@clermontcountyohio.gov