

Lower East Fork Project – Request for Qualifications
Summary of Questions & Responses

Below are questions submitted for the Lower East Fork Stream Restoration Project RFQ and responses from Clermont SWCD.

- Q: Confirming a bid date of 6/14/24 @ 4:30 pm, also checking to see if you kept a bidders list on this even though project is posted online ?
- R: [The bid date is correct. A list of firms that we sent the RFQ to is attached.](#)
- Q: The RFQ states that the resumes, letters of reference, certificates of insurance, and workers comp certifications are excluded from the 3-page limit.

Are the following also excluded from the 3-page limit?

- Statement of interest
- Licensure documentation
- affirmative action certification and/or diversity inclusion documentation
- surety bond capability documentation
- previous project summaries
- R: [All but the Statement of Interest can be excluded from the three page limit.](#)
- Q: We would like to confirm the page limit requirement for the SOQ as THREE pages maximum is correct in the RFQ. This does not include the Resumes, Certificate of Insurance, Bureau of Workers Compensation Certificate, Letters of Reference, Surety Bond Capability, and Certificate of Compliance with Affirmative Action Programs. If we choose to submit our “history of performance meeting goals of any diversity and inclusion program” instead of the Certificate of Compliance with Affirmative Action Programs, can that “history of performance documentation” be excluded from the page number limit?
- R: [The history of performance documentation can be excluded from the three page limit.](#)
- Q: The RFQ states that the resumes, letters of reference, certificates of insurance, and workers comp certifications are excluded from the 3-page limit.

Are the following also excluded from the 3-page limit?

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- previous project summaries
- R: All but the Statement of Interest can be excluded from the three page limit.

- Q: Can you also confirm that a cover page and table of contents are also excluded from the 3-page limit?
- R: Yes, the cover page and table of contents are excluded.

- Q: We're currently reporting on the above-mentioned RFQ , and I was hoping you could answer a few questions: What is the estimated Budget or cost? Are union bids required?
- R: This is just a request for qualifications, so there is no associated budget with this request. We can accept union and non-union qualification responses.

- The RFQ states the following: "The qualifications statement must not exceed three pages excluding resumes, Letters of References, Certifications of Insurance, and Workers' Compensation Certificates...Applicant may include additional information that may be relevant to demonstrate qualifications and expertise...Applicant may include a proposed schedule to complete professional services;".
 - To include additional relevant information such as project descriptions, schedule, or an organizational chart, three pages will be limiting. Can additional information be submitted as supplemental to the qualifications statement and also be excluded from the 3-page limit of the qualifications statement?
- Charts and tables (e.g., organizational charts, project schedule tables) can be submitted as supplemental and excluded from the three page-limit.